



**AFFIDAVIT FOR INSERTION OF INITIALS  
ON PROPERTY DUPLICATE AND  
TAX LIST**

State of Ohio )  
 : SS.  
County of \_\_\_\_\_ )  
 (Insert County)

\_\_\_\_\_, of \_\_\_\_\_  
(Insert Name) (Insert Address)

being first duly cautioned and sworn, attests that he/she is a \_\_\_\_\_  
(Insert applicable title: peace officer, parole officer, prosecuting attorney, assistant prosecuting attorney, correctional employee, youth services employee, firefighter, or EMT)

and as such requests that the property ownership of the following described property be changed on any record made available to the general public on the internet or a publicly accessible database and on the general tax list of real and public utility property and the general duplicate of real and public utility property from the current name of \_\_\_\_\_  
(Insert Name)

to the initials of \_\_\_\_\_ as provided for in ORC 319.28 (B)(1) enacted by  
(Insert Initials)  
HB 1 of the 128<sup>th</sup> Ohio General Assembly.

The property affected by this affidavit is described as follows:

(Insert Property Description, parcel number(s), and last source of title, plus any other relevant information as pertains to each county's conveyance standards)

Further Affiant saith naught.

\_\_\_\_\_  
(Insert Name of Affiant)

Sworn to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Notary Public, State of Ohio

My commission expires \_\_\_\_\_

This instrument prepared by \_\_\_\_\_  
(Insert Name of preparer).

In accordance with the Ohio Revised Code the filing of the affidavit requires payment of the \$ .50 transfer fee pursuant to ORC 319.54(G)(2). Filing of the affidavit is NOT subject to the conveyance fee pursuant to ORC 319.54 (G)(3)(c).

*(Affidavit reviewed by CAAO and FOP)*